

**MINUTES OF MEETING
THREE RIVERS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Three Rivers Community Development District held a Public Hearing and Meeting on August 18, 2020 at 1:00 p.m., remotely, at <https://zoom.us/j/2043596216>, Meeting ID 204 359 6216 and at 1-929-205-6099, Meeting ID 204 359 6216.

Present and constituting a quorum were:

Liam O'Reilly	Chair
Mike Taylor	Vice Chair
Blake Weatherly	Assistant Secretary
Rose Bock	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Howard McGaffney	Wrathell Hunt and Associates, LLC
Wes Haber	District Counsel
Bill Schaeffer	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 1:02 p.m. Supervisors O'Reilly, Taylor, Weatherly and Bock were present. Supervisor Miars was not present. In consideration of the COVID-19 pandemic, this meeting was being held virtually, via Zoom, and telephonically, as permitted under the Florida Governor's Executive Orders, which allow local governmental public meetings to occur by means of communications media technology, including virtually and telephonically. The meeting was advertised to be held virtually and telephonically and the meeting agenda was posted on the District's website.

SECOND ORDER OF BUSINESS

Public Comment

There were no public comments.

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THIRD ORDER OF BUSINESS

**Ratification of Bio-Tech Consulting, Inc.,
Work Orders [Agreement for Wetland
Monitoring and Reporting Services]**

- A. Work Order No. 3, Edwards Road Fire Station**
- B. Work Order No. 4, Boardwalks Permit Modification**

Mr. Wrathell presented Work Orders No. 3 and No. 4.

**On MOTION by Mr. Taylor and seconded by Mr. Weatherly, with all in favor,
Bio-Tech Consulting, Inc., Work Orders No. 3 and No. 4, were ratified.**

FOURTH ORDER OF BUSINESS

**Presentation of Engineer's 2020 Annual
Report – Section 9.21 of Master Trust
Indenture**

Mr. Schaeffer reviewed the Annual Engineer's Report for 2020, as follows:

- Construction commenced on Phase 1A, Unit 1, consisting of a spine road, residential roadways and lots.
- The project was anticipated to be completed in late August or early September.
- Delays were caused by Florida Power & Light (FPL).
- Units 2 and 3 were in progress and should be completed in the first quarter of 2021.

Mr. Wrathell asked Mr. Schaeffer to circulate any revisions to the Report to District Staff and Board Members.

**On MOTION by Mr. O'Reilly and seconded by Ms. Bock, with all in favor, the
Engineer's 2020 Annual Report – Section 9.21 of Master Trust Indenture, was
approved.**

FIFTH ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2020/2021 Budget**

- A. Proof/Affidavit of Publication**

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2020-10, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Wrathell reviewed the Fiscal Year 2021 budget. Due to the change in District Management, a few line items would be adjusted downward. The following changes were made to the Fiscal Year 2021 budget:

“Dissemination agent”: Change “3,500” to “1,000”

“Information technology”: Change “3,700” to “1,890”

Corresponding “Totals” lines and any other items would be adjusted to account for the reduced amounts listed above.

On MOTION by Mr. O’Reilly and seconded by Ms. Bock, with all in favor, the public hearing was opened.

No members of the public spoke.

On MOTION by Ms. Bock and seconded by Mr. O’Reilly, with all in favor, the public hearing was closed.

Mr. Wrathell presented Resolution 2020-10 and read the title.

On MOTION by Mr. O’Reilly and seconded by Mr. Taylor, with all in favor, Resolution 2020-10, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021, as amended; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Fiscal Year 2020/2021 Budget Funding Agreement

Mr. Wrathell presented the Fiscal Year 2020/2021 Budget Funding Agreement.

On MOTION by Mr. Taylor and seconded by Ms. Bock, with all in favor, the Fiscal Year 2020/2021 Budget Funding Agreement, in substantial form, and authorizing the Chair and Vice Chair to perform a final review and execute the Agreement , was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of June 30, 2020

Mr. Wrathell presented the Unaudited Financial Statements as of June 30, 2020.

On MOTION by Mr. O'Reilly and seconded by Ms. Bock, with all in favor, the Unaudited Financial Statements as of June 30, 2020, were accepted.

EIGHTH ORDER OF BUSINESS

Consideration of June 16, 2020 Zoom Teleconference Regular Meeting Minutes

Mr. Wrathell presented the June 16, 2020 Zoom Teleconference Regular Meeting Minutes.

On MOTION by Mr. O'Reilly and seconded by Mr. Weatherly, with all in favor, the June 16, 2020 Zoom Teleconference Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

B. District Engineer: *Dominion Engineering Group, Inc.*

Mr. Schaffer reported the following:

- Closing packages were submitted to the utility provider and JEA and a significant number of utility packages for Unit 1 were submitted to the County.
- Unit 1 construction would be completed shortly; the contractor was doing a great job.
- Everything was going well with the construction project.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

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- **NEXT MEETING DATE: September 15, 2020 at 1:00 P.M.**
 - **QUORUM CHECK**

The next meeting would be held on September 15, 2020 at 1:00 p.m.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned at 1:26 p.m.

On MOTION by Mr. Weatherly and seconded by Mr. Taylor, with all in favor, the meeting adjourned at 1:26 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Three Rivers CDD

August 18, 2020

DocuSigned by:
Craig Wrathell
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Secretary / Assistant Secretary

DocuSigned by:
Liam O'Reilly
54C6553CBA4C4A0...
Chairman / Vice Chairman